

STANNINGTON INFANT SCHOOL

Policy for Charging and Remission

Last review date September 2018





Stannington Infant School Policy for Charging and Remission

Stannington Infant School Vision

- **To encourage a caring and positive attitude amongst the children towards all others and their environment.**
- **To provide a challenging, creative and rich curriculum which will develop curiosity, confidence and independence.**
- **To provide an inclusive, safe, secure, healthy and happy environment.**

Bodies may choose to charge for certain defined activities.

Charging is permissible for the following areas of activity:

1. Board and lodging on residential visits
2. Costs associated with individual music tuition
3. Activities which take place wholly or mainly outside school hours
4. Costs of entering public examinations
5. Re-sits of public examinations

Only charging for music tuition applies to Stannington Infant School.

The Governing body recognise the valuable contribution made by additional activities towards pupils' personal and social education. The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school and, therefore, intends to ask parents to make "voluntary contributions" towards activities which take part wholly or partly within school hours.

Music Tuition

Although the law states that all education provided during school hours must be free, music lessons are an exception to this rule.

The Education and Inspections Act 2006 introduced a regulation-making power which allowed the Department for Children, Schools and Families to specify circumstances where charging can be made for music tuition. The new Regulations, which came into force in September 2007, provide pupils with greater access to vocal and instrumental tuition.

Charges may now be made for teaching either an individual pupil or groups of any appropriate size (provided that the size of the group is based on sound pedagogical principles) to play a musical instrument or to sing. Charges may only be made if the teaching is not an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s), or the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme (Wider Opportunities).

Voluntary Contributions

Schools and LA may at all times seek “voluntary contributions” for the benefit of the school generally, or in support of any activity organised by the school, whether during or outside school hours.

All contributions must be genuinely voluntary.

Requests for contributions must make it clear:

- that there is no obligation to contribute
- that pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request.

If the activity cannot be funded without voluntary contributions, the Head Teacher will make this clear to parents at the outset.

Letters to indicate the amount required if the activity is to take place:

- emphasise no obligation to contribute
- emphasise no pupil will be excluded from the activity because their parents are unwilling, or unable, to contribute
- can make clear the activity would not take place if parents were reluctant to support it.

Remission Policy

There may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a voluntary contribution is requested.

Parents should apply in confidence to the Head Teacher, not the class teacher. School Fund would then be used to fully or partly subsidise that child’s proportion of the voluntary contribution requested.

It is anticipated this would mostly apply to parents on Income Support.

Materials and Equipment Charges

Charges may not be made for books, equipment etc., for use during school hours. However, Governors may charge for ingredients and materials, or require them to be provided, if the parents have indicated in advance they wish to own the finished product.

In reality, this is unlikely to happen at this school. Home Economic ingredients are usually provided by school and the resultant product consumed in school.


Breakages or Damage to School Premises/Equipment.

School may ask parents to pay for damage to school property or equipment, where this is the result of the pupil’s behaviour.

The school booklet/prospectus contains a brief summary of school policy on Charging and Remission and states that the full Governors policy document is available on request.

Reviewed September 2018

Appendix 1 Sample letters to parents requesting voluntary contribution.

	<p>Stannington Infant School Stannington Road Sheffield S6 6AN</p> <p>Telephone 0114 2344401 Fax 0114 2334727 Email : enquiries@stannington.sheffield.sch.uk Website: www.stanningtoninfants.co.uk</p> <p>Head Teacher: Mrs Sarah Binns Deputy Head Teacher: Mrs Elizabeth Harris</p>
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Dear parent(s)/carer(s)

We have booked seats at the Crucible Theatre to take the Foundation Stage children to see a performance of 'The Singing Mermaid' on Friday 21st December 2018 at 11:30 am. The performance ends at 11:55 am

The children will leave school at 10.00 am and travel by coach. They will need to be in school uniform and bring a coat. The children will need to bring a packed lunch and their water bottle. Please ensure that no products containing nuts are included in packed lunches. Please complete the permission slip below indicating whether your child will need a school packed lunch or whether they will be bringing sandwiches from home.

We are asking for a voluntary contribution of £13.50 to cover the cost of the ticket (£10.00) and coach fare (£3.50). Could we ask that all contributions are paid via Parentmail by Friday 30th November? Unfortunately, we will only be able to continue with the trip if enough contributions are received. **Please see the Headteacher** if payment of the voluntary contribution presents any difficulties. If the trip is cancelled all monies will be returned.

We are only able to take 6 parents. Parents will be asked to pay for the cost of the ticket which is £10.00 in advance of the trip. Please indicate on the slip below if you are able to join us. You will be informed by your child's class teacher if you are accompanying us on the trip.

Yours sincerely
 Mrs. Billingsley and Miss Howell

Foundation Stage 'The Singing Mermaid'

I give permission for my child in class to visit the Lyceum Theatre on Friday 21st December

I have paid £13.50 as a voluntary contribution via Parentmail

My child will require a school packed lunch - please choose sandwich option / I will provide my child's packed lunch*

Cheese Ham Tuna

(*delete as appropriate)

I am able / unable to help and understand that I will pay for the entrance ticket if my help is required.

Signedparent/carer

